

# Wedding Checklist

Planning a wedding takes organization like any other event. It is important to have a plan to go off of to make the preparations go smoother and with as few issues as possible. Using the plan below will help you to enjoy every moment of the process up until your big day!

## Getting Started With The Basics

Wedding Date: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_

Wedding Location: \_\_\_\_\_

Reception Location: \_\_\_\_\_

Size of Wedding (Guests):    **Small: 0-50**                      **Medium 50-100**                      **Large 100+**

Formality:                      **Formal**                                      **Semiformal**                                      **Informal**

Time of Day:                      **Morning**                                      **Noon**                                      **Evening**

Possible Themes: \_\_\_\_\_

Wedding Style: *(Check all that apply)*

- |  |                                      |                                     |                                      |
|--|--------------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Sophisticated | <input type="checkbox"/> Traditional | <input type="checkbox"/> Exciting   | <input type="checkbox"/> Religious   |
| <input type="checkbox"/> Fancy         | <input type="checkbox"/> Indoor      | <input type="checkbox"/> Tight Knit | <input type="checkbox"/> Exotic      |
| <input type="checkbox"/> Romantic      | <input type="checkbox"/> Outdoor     | <input type="checkbox"/> Elegant    | <input type="checkbox"/> Casual      |
| <input type="checkbox"/> Fun           | <input type="checkbox"/> Unique      | <input type="checkbox"/> Benevolent | <input type="checkbox"/> Private     |
| <input type="checkbox"/> Spiritual     | <input type="checkbox"/> Foreign     | <input type="checkbox"/> Charming   | <input type="checkbox"/> Extravagant |

## Look at the Pretty Flowers

Flowers are the traditional decorations at weddings, which portrays feelings, conveys a theme, and adds to the atmosphere of your special day. They are essential. Here is a short list of flower use in a wedding that you may want to plan for:

- |   |                                      |   |
|---|--------------------------------------|---|
| <input type="checkbox"/> Altar, Pew & Aisle Flowers | <input type="checkbox"/> Attendants  | <input type="checkbox"/> Parents          |
| <input type="checkbox"/> Bridal Bouquet             | <input type="checkbox"/> Flower Girl | <input type="checkbox"/> Ushers           |
| <input type="checkbox"/> Groom Boutonniere          | <input type="checkbox"/> Ring Bearer | <input type="checkbox"/> Reception Tables |

Types of Flowers: \_\_\_\_\_

Possible Florist 1: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cost Estimate: \_\_\_\_\_

Possible Florist 2: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cost Estimate: \_\_\_\_\_

## Precious Memories *(Photography and Video)*

Possible Photographer/Videographer 1: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cost Estimate: \_\_\_\_\_

Possible Photographer/Videographer 2: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cost Estimate: \_\_\_\_\_

## Time to Party *(The reception)*

Decorations: \_\_\_\_\_

Food: \_\_\_\_\_

Possible Caterer(s): \_\_\_\_\_

Cake Flavor and Style: \_\_\_\_\_

Possible Bakeries or Cake Makers: \_\_\_\_\_

Types of Entertainment: \_\_\_\_\_

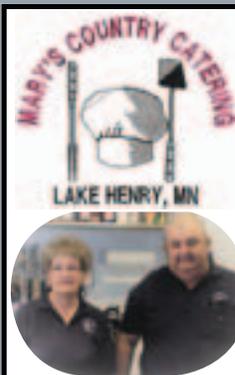
Entertainment Providers: \_\_\_\_\_

## Let's Talk Costs *(Budget)*

How much do you want to spend? *(Just a rough number will do):* \_\_\_\_\_

### A List of Major Expenditures to keep in mind:

- |                       |                                  |                                    |
|-----------------------|----------------------------------|------------------------------------|
| Attire                | Engagement Rings & Wedding Bands | Engagement & Wedding Announcements |
| Flowers & Decorations | Marriage License                 | Thank You Letters                  |
| Food & Drink          | Wedding Cake / Desserts          | Wedding Consultant                 |
| Reception Hall        | Attendants Gifts                 | Photo/Videography                  |
| Entertainment         | Wedding Invitations              |                                    |



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